

# Agenda

## Audit Committee

Tuesday, 28 September 2021 at 7.30 pm

New Council Chamber, Town Hall, Reigate



Meetings will take place in accordance with Government guidance. Members of the Committee will assemble at the Town Hall, Reigate.



Members of the public may observe the proceedings live on the Council's [website](#).

### Members:

#### J. P. King (Chairman)

R. J. Feeney

J. Baker

M. S. Blacker

J. Booton

G. Buttironi

S. A. Kulka

R. Michalowski

S. T. Walsh

### Substitutes:

**Conservatives:** A. King, S. Parnall and R. S. Turner

**Residents Group:** N. D. Harrison and C. T. H. Whinney

**Green Party:** P. Chandler, J. C. S. Essex, S. McKenna, S. Sinden, R. Ritter and D. Torra

**Liberal Democrats** M. Elbourne

**Mari Roberts-Wood**  
Interim Head of Paid Service

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- 1. Minutes** (Pages 5 - 10)

To confirm as a correct record the Minutes of the previous meeting.
- 2. Apologies for Absence and Substitutions**

To receive any apologies for absence and notification of substitutes in accordance with the Constitution.
- 3. Declaration of Interest**

To receive any declarations of interest.
- 4. Appointment of the Independent Member to the Committee**

To welcome and note the appointment of Robert Coyle as the Independent Member of the Audit Committee.
- 5. Treasury Management Outturn 2020/21** (Pages 11 - 38)

To note the Treasury Management Outturn Report 2020/21 and Annex 1 and provide any observations to the Executive at its meeting on 18 November 2021.
- 6. Internal audit - Q1 2021/22 progress report** (Pages 39 - 56)

To note the Q1 internal audit progress report for 2021/22.

To make any comments and/or observations on the report to the Interim Head of Finance.
- 7. Risk management - Q1 2021/22** (Pages 57 - 82)
  - i. To note the Quarter 1 update on risk management provided by the report and associated annexes.
  - ii. To note the recommended closure of the strategic risk on 'Reform of the planning system' (SR11) as detailed in the report and in Annex 4.
  - iii. To note the recommended opening of a new strategic risk on 'Planning system reform' as detailed in Annex 5.
- 8. Work Programme - 2021/22** (Pages 83 - 86)

To note the work programme for 2021/22.

## **9. Any Other Urgent Business**

To consider any item(s) which, in the opinion of the Chair, should be considered as a matter of urgency – Local Government Act 1972, Section 100b (4)(b).

**Note: Urgent business must be submitted in writing but may be supplemented by an oral report.**

## **10. Exempt Business**

**RECOMMENDED** that members of the Press and public be excluded from the meeting for the following item of business under Section 100A(4) of the Local Government Act 1972 on the grounds that:

7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.



### **Our meetings**

As we would all appreciate, our meetings will be conducted in a spirit of mutual respect and trust, working together for the benefit of our Community and the Council, and in accordance with our Member Code of Conduct. Courtesy will be shown to all those taking part.



### **Streaming of meetings**

Meetings are broadcast live on the internet and are available to view online for six months. A recording is retained for six years after the meeting. In attending any meeting, you are recognising that you may be filmed and consent to the live stream being broadcast online, and available for others to view.



### **Accessibility**

The Council's agenda and minutes are provided in English. However, the Council also embraces its duty to anticipate the need to provide documents in different formats, such as audio, large print or in other languages. The Council will provide such formats where a need is identified prior to publication or on request.



**Notice is given** of the intention to hold any part of this meeting in private for consideration of any reports containing "exempt" information, which will be marked accordingly.